

Flushing Valley Golf Club Event Contract

This contract outlines the agreement between **Name/Organization** _____ and **Flushing Valley Golf Club** for the golf outing on ____/____/____. This written contract and any addendums supersede any verbal agreements.

Contact Information

For questions or concerns regarding your event, please contact:

Angelo Arca, Head Golf Professional

Work: 810-487-0792

Cell: 248-890-0255

Email: angelo@flushingvalley.com

Tournament Coordinator Responsibilities

As the Tournament Coordinator, you agree to comply with and ensure that all participants follow the policies of Flushing Valley Golf Club. Additionally, please provide contact information for two key people involved in the event:

1. **Name:** _____
Work: _____ **Home:** _____
Cell: _____ **Email:** _____
 2. **Name:** _____
Work: _____ **Home:** _____
Cell: _____ **Email:** _____
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Event Deposit & Final Payment

A deposit of **\$500** is required within three weeks of receiving this contract to secure your event date. The deposit may be paid via credit card, cash, or check. Tee times will be canceled if the deposit is not received within this timeframe. A signed copy of this contract must accompany the deposit.

Final payment for your event is due on the day of the outing and may be paid by check, cash, Visa, MasterCard, Discover, or American Express. Flushing Valley Golf Club requires a credit card to be on file for all events. Other payment arrangements must be approved no later than two weeks prior to the event. An 20% finance charge will be added to any past-due invoices. **Initials** _____

Number of Players

Initial estimate: _____ golfers

To ensure smooth planning, please provide an estimated number of golfers no later than 31 days before the event. You are responsible for notifying Flushing Valley Golf Club if this number changes. If not, you will be billed for the higher of the two numbers—either the estimated number or the actual number of golfers on the day of the event. Initials _____

Cancellation & Player Reduction Policy

- The final number of players must be confirmed 15 days prior to the event.
- Refunds of deposits are based on the following schedule:
 - Less than 60 days before the event: No refund
 - 61-90 days before the event: 50% refund
 - 91-120 days before the event: 75% refund
 - More than 120 days before the event: 90% refund
 - 10% of the deposit will be retained for processing fees in all cases.

Initials _____

Player List & Golf Car Requirements

- A final list of golfer pairings (in groups of four) must be submitted 7 days before the event. Last-minute changes can be made up to 24 hours before the event.
 - Flushing Valley will provide golf cars for up to 144 players. For additional cars, please notify your representative at least 10 days prior to the event. Additional cars will be charged at \$55 each. This charge is non-refundable. Initials _____
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Course Closure & Weather Policy

- Play will continue in light rain unless the course is closed by Flushing Valley. If less than 4 holes are completed, a full rain check will be issued. For 4-12 holes, a half rain check is given. No rain check is issued for 13 or more completed holes.
 - In the event of a full course closure, any additional golf car charges will still apply.
 - If the outing is completely canceled due to weather, deposits will be refunded. Initials _____
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Food Payment

All food purchased or prepared by Flushing Valley must be paid for in full before the event. If the event is canceled due to weather, the food becomes the property of the tournament. Initials _____

Liability for Damages

The Tournament Coordinator is responsible for any damage to Flushing Valley's course or property. Flushing Valley staff will assist in identifying the responsible parties, but the coordinator will be liable for all costs related to the repair or replacement of damaged items. The coordinator may contact their insurance agent regarding coverage for potential damages. Initials _____

Golf Car Rental Agreement

By signing this contract, you agree to:

1. Indemnify and hold harmless Flushing Valley Golf Club from any injuries or damages arising from the use of golf cars.
2. Cover any damages to the golf cars caused by your participants.
3. Ensure that only individuals of legal driving age operate the golf cars.

Initials _____

Alcohol & Intoxication Policy

- No outside alcohol is allowed on Flushing Valley's premises per Michigan State law. Any outside alcohol will be confiscated.
- Flushing Valley reserves the right to remove any individuals deemed intoxicated or abusive to the course, property, or other participants. No refunds will be provided for such removals.

Initials _____

Speed of Play

Flushing Valley Golf Club reserves the right to move slow groups ahead if they are causing delays for other participants. Initials _____

Dress Code & Equipment

All players are expected to wear appropriate golf attire, including shirts and shoes at all times. No tank tops are allowed. Each player must have their own set of clubs. Rental clubs are available on a limited basis. Initials _____

Special Events & Contests

You are welcome to host contests such as longest drive, closest to the pin, etc. Any unique events must be approved in advance. Any damage caused or cleanup required will result in additional charges.

Initials _____

Signage & Scoring

- Please deliver any event signage or banners to Flushing Valley three days before the event. Placement of signs and banners will be coordinated by staff.
- Scoring software is provided free of charge.

Initials _____

Acknowledgment

By signing this contract, you agree to adhere to all the policies and procedures outlined above.

Group Representative Signature: _____

Date: _____

Flushing Valley Representative Signature: _____

Date: _____

Return Contract and Deposit To:

Flushing Valley Golf Club and Banquet Center
1124 E. Main St., Flushing, MI 48433

Golf Event Package Pricing next page

Golf Event

18 holes with cart, Shotgun start - **minimum 50 golfers**, Longest Drive, Closest to Pin contests, Live Scoring and opening & closing announcements, On-course beverage cart person and bartender. **Dinner will be served at our pavilion with no extra cost, Banquet hall will be an extra \$1,000 to reserve in advance.**

\$35 per player on weekdays Initials _____

\$45 per player on weekends Initials _____

Golf Tournament Food Package

Please initial package

Par Package:

Buffet Taco Bar (Beef and Chicken) beans and rice, Tortilla and chips

Per player Price \$17.00 Initials _____

Sport Bar:

Assorted pizza, Buffalo Wings, Ranch House Salad & Parmesan Breadsticks

Per player Price: \$22.00 Initials _____

Eagle Package:

Morning Coffee & Juice, continental breakfast (Bagels and Donuts) Roast Beef Dinner and Chicken Dinner, served with roasted potatoes, green beans, corn and side salad

Per player Price: \$30.00 Initials _____

Outing Bar Package Next Page

One Putt Package:

1 Keg of Domestic beer served all day with 3 tickets of well mixed drinks or domestic beer can per player.

\$13.99 per player Initials _____

Two Putt Package:

6 drink tickets of any domestic beer or well mix drinks 2 Keg of domestic beer served all day

\$15.99 per player Initials _____

Three Putt Package

1 hour before tee off open bar (well & domestic draft beer) 2 hours during dinner open bar (well & draft beer) 6 pack of domestic beer tickets on players golf cart before tee off

\$12.99 per player Initials _____

A 20% GRATUITY WILL BE ADDED ON EVERY FOOD & BEVERAGE SERVICE PROVIDED.

